

Guideline Regarding Online Booking of HUDA Community Centre

Home Screen

Home About Us Contact Terms & Conditions Estate Office Login Customer Login Register

Community Centre Haryana

Welcome to HUDA Online Utility Reservation System

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 - Admin Login
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 - Suggestions/Feedback

Check Availability

Estate Office*

Property Type*

Location*

Date From*

Date To*

- 1) **Register:** - New User needs to register himself with the community centre application by filling necessary details. (Right hand side top corner link)

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Check Availability

Estate Office*

Property Type*

Location*

Date From*

Date To*

Name *

Father Name *

Address *

Mobile No. *

Email Id *

PAN Card No. *

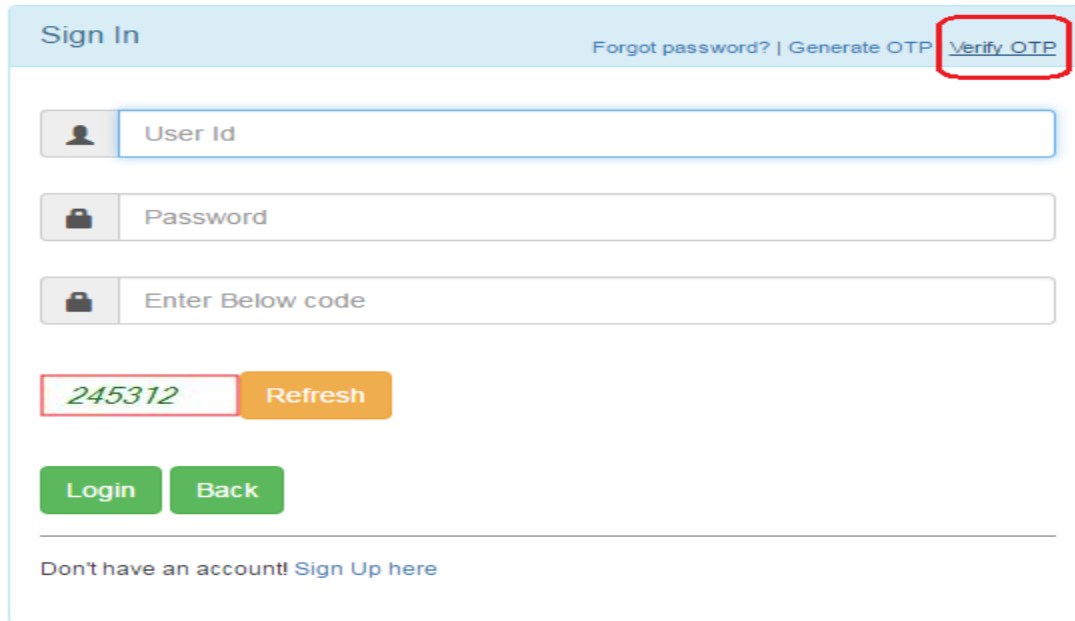
User Id *

Password *

Enter Code

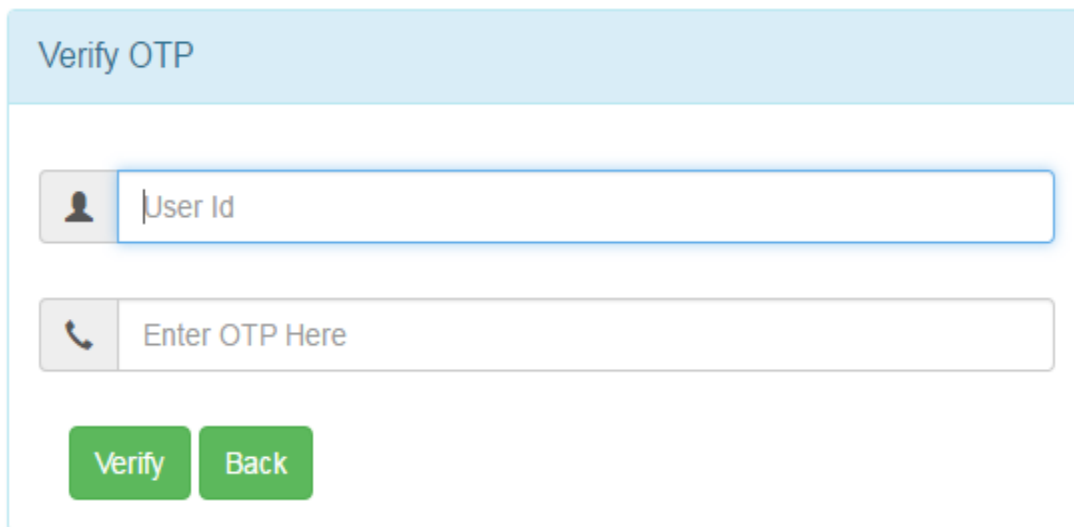
After filling necessary details user click on the Sign Up button. After that an SMS has been sent to the registered mobile number.

- 2) **Verify OTP:** - User click on Customer login link to verify the OTP. If users not verify the OTP then he cannot login into the application.



The screenshot shows the 'Sign In' page. At the top right, there are links for 'Forgot password?', 'Generate OTP', and 'Verify OTP'. The 'Verify OTP' link is highlighted with a red box. Below the links are three input fields: 'User Id', 'Password', and 'Enter Below code'. Below the 'Enter Below code' field, there is a text input containing '245312' and a 'Refresh' button. At the bottom, there are 'Login' and 'Back' buttons. A link 'Don't have an account! Sign Up here' is located at the very bottom.

Users enter the user id and OTP number which has been sent to him on his registered mobile number.



The screenshot shows the 'Verify OTP' page. It has two input fields: 'User Id' and 'Enter OTP Here'. Below the input fields are 'Verify' and 'Back' buttons.

After OTP verification user can use Back button to login into the application.

- 3) **Login:** - User enters the User id, password and captcha code (Red Circled number which is dynamic auto generated) to login in to the application.

Sign In

[Forgot password?](#) | [Generate OTP](#) | [Verify OTP](#)

992156 Refresh

Login Back

Don't have an account! [Sign Up here](#)

- 4) **Check Availability:** - User can check the availability of the community centre with and without registration on community centre application.

Check Availability

Estate Office*	<input type="text" value="Ambala"/>
Property Type*	<input type="text" value="Select"/>
Location*	<input type="text"/>
Date From*	<input type="text"/>
Date To*	<input type="text"/>

Search

5) **New Booking:** - After login in application user fill details in the the New Booking page and click on the make payment button.

New Booking

Booking Details:-

Estate Office* Function Type*

Property Type*

Location* No Of Units*

Date From* Date To*

Customer Details:-

Name* Mobile Number*

Father's Name Email*

Address* Alternate Number

Identity Proof*

Banking Details:-

Name* Account number*

IFSC Code*

Enter Code Refresh

Select Payment Mode*

I agree Terms & Conditions

After filling the New Booking page user click on the Calculate amount button to see the amount which is to be paid.

Payment Summary:

Rent Per Day: ₹ 7900

No. Of Days: ₹ 1

Security: ₹ 1000

Cleaning Charges: ₹ 1000

Service Tax: ₹ 1335

Total Payment: ₹ 11235

Banking Details:-

Name* Account number*

FSC Code*

Enter Code Refresh

Select Payment Mode*

I agree Terms & Conditions

After this user click on make payment button and the page redirected to the payment gateway. From payment gateway customer can make the payment by credit card, debit card, debit card + ATM PIN and Net Banking.

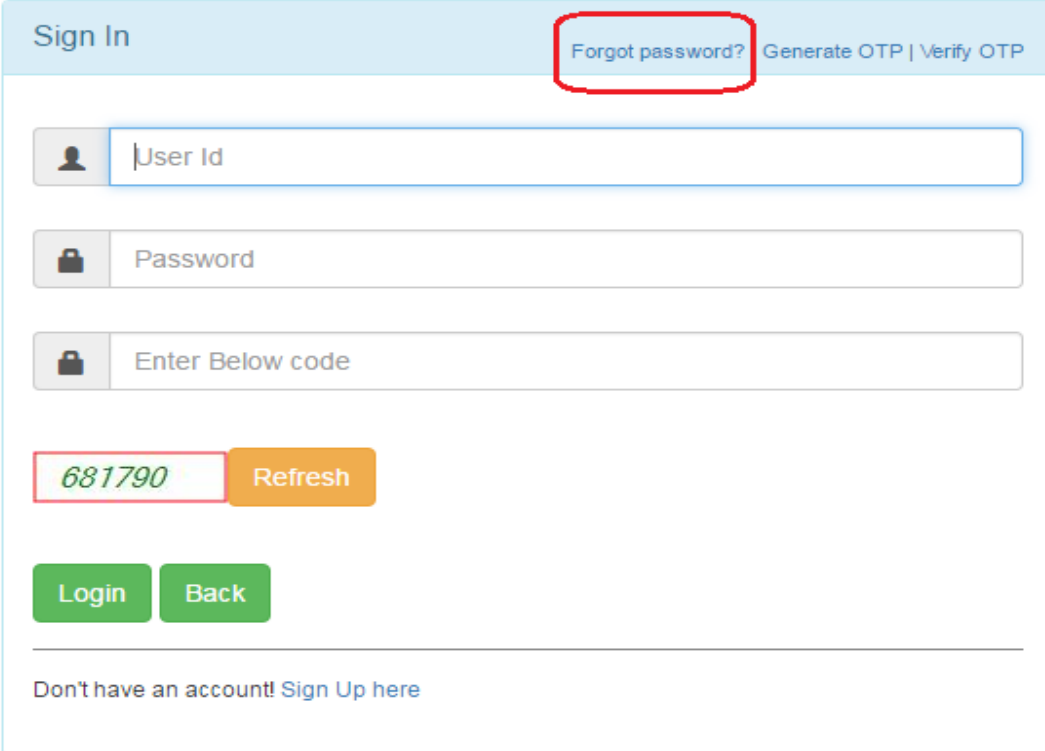
- 7) **Change password:** - User can change his password by right hand side top corner click.

The screenshot shows the user interface for changing a password. On the right side, a user profile for 'Sachin Kumar' is visible with a 'Change Password' link highlighted in a red box and a 'Logout' button below it. The main content area is titled 'New Booking' and contains a 'Booking Details:-' section with dropdown menus for 'Estate Office*' and 'Function Type*'. Below this, the 'Change Password' form is displayed, featuring three input fields: 'Current Password', 'New Password', and 'Confirm Password', followed by an orange 'Change' button.

- 8) **Upload Clearance:** - To receive the security amount after successful completion of function, customer must have to upload the NOC duly verified by community centre representative.

The screenshot shows the 'Upload Clearance' form. A light blue banner at the top reads: 'You can upload the documents certified by the watchman of the community centre and claim your security.' Below this, there is a section for 'Enter Customer Id' with a dropdown menu showing 'Select Customer Id'. Underneath is the 'Upload Document' section with a 'Choose file' button and the text 'No file chosen'. A yellow note specifies: 'Only jpg/jpeg/pdf/png/gif are allowed to be uploaded.' At the bottom, there is an orange 'Upload' button.

- 9) **Reports:** - From report section customer can do the following
- I) Bookings:** - From booking link customer can see the list of all bookings done by him till date.
 - II) Failed Transactions:** - From failed transaction link customer can see the list of booking attempts in which transaction are failed.
- 10) **Forget Password:** - In case User forgets the password then he can use forget password link to reset the password.



The screenshot shows a 'Sign In' form with the following elements:

- Header: 'Sign In' on the left and 'Forgot password?' (highlighted with a red box), 'Generate OTP | Verify OTP' on the right.
- Input fields: 'User Id', 'Password', and 'Enter Below code'.
- OTP display: A box showing '681790' and a 'Refresh' button.
- Buttons: 'Login' and 'Back'.
- Footer: 'Don't have an account! [Sign Up here](#)'.

User have to enter the Registered user id and registered email id then click on recover button to get password reset link on his registered email id (Check your spam also).

Recover Password

Note: -In case user forgets their user id please send the mail to queryhuda@gmail.com from his registered email id.